



KANE COUNTY WATER ASSOCIATION SCHOLARSHIP RULES

The following rules apply to the administration of the scholarship program for the Kane County Water Association.

1. Applications for scholarships will be distributed by the Kane County Water Association Secretary with the February mailing to the membership. The attached form will be utilized for this purpose. Deadlines will be established appropriately by the Selection Committee to allow for adequate time to review and recommend awardees.
2. The Selection Committee shall consist of the two immediate past presidents of the organization. They will be responsible for reviewing the applications and making a recommendation to the membership for award. Presentation of the recommended candidates will be made at the April meeting for action by the membership. A majority vote of those in attendance will be required to award the recommended scholarships.
3. The amount to be awarded will be \$1,000. The organization can vote to award an alternate amount based upon available funding and the number of qualified applicants. More than one scholarship may be awarded in any one year. If so, the Selection Committee will make a recommendation as to the amounts for each candidate. These shall be approved by a majority of the membership in attendance at the April meeting.
4. Candidates shall be a senior level (4th year) high school student who intends to enter civil engineering or environmental engineering or any higher level student at an accredited university whose major course of study encompasses the fields of civil or environmental engineering, hydrological or geological engineering or other programs within the water works field. Candidates may also be members of the Kane County Water Association desiring to pursue continuing education opportunities in the water field. Books and required materials for the class are eligible for scholarship if the employer reimburses the tuition costs only.
5. Candidates must reside or be employed within the geographic boundaries of Kane County.
6. Candidates who receive monies from other resources are still eligible to apply for this award. Financial need is only one of the many criteria to be reviewed in determining the best-qualified candidates.

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7. All candidates must complete the form in its entirety and return it to the selection committee by the established deadline. All candidates must list a person of reference such as an instructor, academic counselor, public works professional or any person other than a family member who is knowledgeable of the applicant's interest in the public works and/or water field. A brief letter of recommendation is requested, but not mandatory.
8. Applicants and recipients may reapply yearly for scholarship awards, provided a new application is submitted each year and they continue to meet the requirements of the program.
9. Award monies will be disbursed prior to the start of the following school term. Immediately following the award notification, a letter will be sent to the college or university informing them of the award. The awarded check will be made payable to the student and the educational institution. In the case of continuing education, the check may be made payable to the member only, with a written receipt or invoice of the amount.
10. Members should make all efforts to notify potential candidates of this award. They are encouraged to post notices at public locations to publicize the availability of the awards each year. A suitable flier should be distributed by the Selection Committee to members for posting.

These rules have been adopted by the organization this day and require a majority vote of those present at a meeting of the organization to waiver from or amend these rules.

Adopted this _____ day of _____, 19____.

Witnessed by: _____
Secretary